

Personnel/Finance – Quality of Life Committee

Monday, August 30, 2010

4:00 p.m.

Members Present: Craig Turco, Jack Boeding, David Richards, Melisa Ralston and Mary Kelly

Council Member Boeding called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS

There were no comments from the public

1. PRELIMINARY DISCUSSION ON CALAVERAS VISITOR BUREAU CONTRACT

Lisa Mayo, Executive Director of the Visitor's Bureau said that the current situation regarding their lease needs to be resolved. She gave background of the tourism agreement and reported on the contributions the Bureau has made to the City. She explained the CVB cannot afford the rent of \$2,000/month suggested by the Mayor at the budget hearings.

Citizens and business owners spoke in support of keeping the Visitor's Center in the City. Many felt this could not be accomplished if the City begins charging rent. Council Member Turco explained how the City Council got to the point of considering charging rent to the CVB. He pointed out that although this is the 'Calaveras County' Agency, the City of Angels contributes over 65% of their revenue, while the County pays only around 35%. He also explained that with the City's revenues down and expenses up the Council is looking in all possible areas to save. He suggested the citizens look to the County for a possible contribution. Council Member Boeding suggested charging the going rate of \$1.00/sq.ft. instead of the \$2,000 the City has suggested. He asked that this suggestion go to the entire Council for discussion. Council Member Turco agreed that more discussion was needed with the entire Council.

The following spoke in support of the CVB: Bob Menary (ACBA), Theresa Douglas (ACBA), Tom Tryon (County Supervisor), Jan Hovey (citizen), Bennet Posman (WorldMark), Mark Luster (Chamber of Commerce), Buck Reed (GHC), Bardon Stevenot (citizen), Libby Amore (World Mercantile), Bill Tracy (citizen), Pastor Dave Kenny (1st Baptist Church), Mike Kristoff (GHC), Rei Andrus (business owner), Anne Forrest (BLT, ACBA), Lloyd Snyder (Union Congregational Church), Judy Posman (CVB), Jim Turner (business owner), Taye Cross (business owner), Jack Johnson (citizen), Steve Difu (citizen), Vivian Danielson (business owner), Tad Folendorf (citizen).

Direction: Item to be taken to Council for discussion at the September 7th meeting.

2. MUSEUM ORGANIZATION/MANAGEMENT

a. Museum Administrator Position

Lee Croletto, Vice Chair of the Museum reported the Museum Committee is requesting a new Museum Director be hired to handle the day-to-day operations of the museum, and all other duties associated with the job. A new job description has been drafted and approved by the commission for this position. The hope is that the Commission can begin the employment process in the next few months with the Director beginning work in January.

Direction: Lee to provide job description to Mary.

Direction: Item to be taken to City Council for approval September 21st.

b. Staffing Plan

Lee reported that the Museum did not replace an employee who left last year and another employee is still off work due to illness. The Commission is requesting an increase in staffing of 1 person. The hope is that the Commission can begin the employment process in the next few months with the employee beginning work in January.

Direction: Lee to provide job description to Mary.

Direction: Item to be taken to City Council for approval September 21st.

3. **ANNOUNCEMENT OF CITY'S YEAR-END FINANCES**

Melisa requested the Council and others stop asking for estimates on the year-end financials. She is working with the auditors and will have figures as soon as possible.

4. **STAFF REPORTS**

Mary reported that beginning the first week of September, ethics and sexual harassment training will be available online.

Melisa asked for direction on a water issue she and Dave Richards have been working on.

Direction: Item to be placed on Personnel/Finance agenda in October.

ADJOURNMENT: 6:15 p.m.